

University Christian Union House Rules

October 2007

The University Christian Union Alumni Council has compiled a set of rules that it feels are crucial to maintaining the house and the relationships of residents among themselves and with Jesus Christ. Enforcement of these rules comes from yourself, your peers, the House officers, and the Alumni Council. The Alumni Council reserves the right to make final interpretations, decisions, and changes to these rules. Failure to comply may result in consequences ranging from a verbal reprimand to immediate expulsion. Compliance with State and Federal laws is implied and expected. Like any set of rules, these do not (and will not try to) cover every situation you may encounter while living at UCU. When these rules do not address your particular situation, or when there is not specific scriptural guidance, know that the spirit of them is this:

"Love the Lord your God with all your heart and with all your soul and with all your mind'. This is the first and greatest commandment. And the second is like it: 'Love your neighbor as yourself.' All the Law and the Prophets hang on these two commandments."
Matthew 22:37-39

MEETINGS

Monday Night Bible Study

On Monday nights, there is a singing-worship time and Bible study. This evening offers a chance for residents and visiting Alumni to build relationships, worship, and participate together in an organized study the Word of God. The intent of this time is to learn, share, and encourage each other in our walks with Jesus Christ.

- Attendance is required for Monday Night Bible study. Any resident needing to miss all or part of the worship time or Monday Night Bible Study must first communicate with the Alumni Vice President by Monday noon for permission.

Fall Retreat

- Attendance at the annual Fall retreat (usually the first weekend before school starts) is mandatory. A resident needing to miss any portion of the retreat must first obtain authorization from the Alumni Vice President.

House Business Meetings

- Residents are required to attend all House business meetings. Exceptions to this rule must be granted by the House President.

ACADEMICS

One of UCU's objectives is to promote academic achievement. The following rules have been created to facilitate completion of your studies.

Requirements

- All residents must be full time undergraduate students at the University of Washington.
- A resident must be taking a minimum of twelve (12) credits in their first quarter to be considered for admission into the UCU house.
- A resident must maintain a nine (9) credit minimum to continue their residence at the UCU house. A grace period of one quarter below nine credits *may* be allowed. Summer quarter is generally not considered as part of the grace period.

Accountability

- At the beginning of each quarter, each resident is expected to provide the House President with the following academic information:
 - previous quarter grades and credit hours
 - credit hours for the current quarter
- The House President shall report the house grade point average at the quarterly alumni meeting.
- The House President will notify the Alumni Vice President if any of the following conditions occur;

- a resident's quarterly GPA falls below the University minimum (2.0)
- a resident completed fewer than nine (9) credits in the previous quarter
- a resident is registered for less than nine (9) credits in the current quarter

Quiet Hours

- Quiet hours will be in effect during the following hours:
 Sunday - Thursday: 11:00 p.m. - 10:00 a.m.
 Friday - Saturday: 12:00 Midnight -10:00 a.m.
- During finals week, quiet hours will be in effect 24 hours per day. (House officers may adjust these hours as needed.)
- No instruments may be played during quiet hours.
- The TV and all sound systems must be quiet during quiet hours to avoid interrupting sleep or study.

CARE OF THE HOUSE

One of the goals of UCU is to offer a home with a clean, pleasant atmosphere that is affordable for students. One reason that it is possible to offer economical room and board rates is that residents take responsibility for the care of the house and its fixtures. This care involves doing jobs such as washing dishes, vacuuming, cleaning bathrooms, gardening, performing minor repairs, as well as preventing inordinate wear and tear.

- Each resident is required to do approximately 2.5 to 3 hours of work per week. Jobs are assigned by the House Manager.
- A "work day" for major clean up of the houses occurs early each quarter. Attendance is mandatory with the House Managers being in charge of coordinating the duties to be performed.
- Public areas are to be kept neat and free of unattended personal belongings at all times.
- There will be no water fights in the House at any time.
- In the event of damage or destruction of personal property, the offending party is responsible for repairing or replacing.
- Residents are responsible for repairing and paying for any damage to the house caused by negligent behavior.
- Bicycles shall not be brought into the house. A storage area for bikes is provided between the houses.
- Holes shall not be made in the walls for any reason, except by permission from House Manager.
- In the interest of conserving energy, room doors should be kept closed while windows are open except during warm seasons.
- All residents shall keep their rooms clean and in order, to the mutual agreement of all roommates.
- Residents may not leave any personal belongings in their rooms during the summer. (A limited amount of space is available in the basement for boxed items, but UCU Alumni assume no responsibility for their safety. Items not claimed early during Fall quarter may be discarded.)

SAFETY

These rules are written to protect the health and safety of UCU residents.

- The house and porch roofs are absolutely off limits.
- All entrances should be locked at all times with the exception of meal times and at the cook's discretion.
- Public Health regulations require that a shirt and either shoes, sandals or slippers must be worn whenever in the kitchen or dining room.
- No live animals are allowed in the kitchens or dining areas.
- Women are requested to "sign out" when leaving the house after dark or when they plan not to return until evening. The Women's House President should be notified if a woman has signed out and not returned by her listed return time.

GUESTS

Guests are welcome at UCU. House members are expected to be friendly to all visitors and help provide an atmosphere where hospitality and Christian love are evident. The host must ensure that all guests behave in a manner that is not offensive or embarrassing to House members. The host is also responsible for ensuring that the safety and privacy of House members is not compromised.

- Men's House residents visiting the Women's House are considered guests and vice versa. Residents visiting their counterpart's House should remember that they are guests and that privilege can be revoked by the House officers.
- Guests of the opposite sex may be in the House during the following hours:

Sunday - Thursday	7:30 a.m. to 12:00 Midnight
Friday - Saturday	7:30 a.m. to 2:00 a.m.

This rule is absolute for guests of the opposite sex, but serves as a guideline for guests of the same sex.
- A house member (host) must accompany guests past the open hours for up to two additional hours. The host is responsible to remain with the guest until he or she is escorted out of the House.
- Guests of the opposite sex may enter the sleeping floors of the Houses during limited Open Hours under certain conditions. The Open Hours are:

Sunday- Thursday	11:00 a.m. to	11:00 p.m.
Friday- Saturday	11:00 a.m. to	12:00 Midnight

Each House has the liberty to further restrict its own Open Hours by vote each school year, at least at the beginning, as they see fit.

- Opposite-sex guests approaching the sleeping floors and Krypt should "announce" his/her presence.
- Opposite -sex guest must be *escorted* onto the sleeping floors and accompanied during their visit.
- Bedroom doors should be open and the light on whenever guests of the opposite sex are present. No gross display of affection shall be made in or around the house. A light must be on in any room occupied by a couple.
- Guests are subject to the same rules and regulations as House occupants. The guest's host or hostess assumes full responsibility for the guest's behavior while at UCU. Guests may be asked to leave if they fail to abide by the house rules.
- Residents are allowed to have one guest for meals without charge per quarter. A set fee as posted annually will be determined by the cook.
- Any resident who wishes to invite a guest to stay overnight must first obtain permission from the House President. Guests of the opposite sex are not allowed to stay overnight. Residents wishing to provide a place for guests of the opposite sex should make arrangements with the President of the other House.
- Former residents or UCU Alumni Board Members are not to use the House unless they are a guest of a current resident or have business pertaining to the House. The Alumni Vice President may grant exceptions.
- Persons of unknown origin or acquaintance (i.e. transients) shall not be considered as guests at UCU.
- Entry into either house at unauthorized times or by other than the formal entrance or without consent of the occupants of the house shall constitute illegal entry.

FEES

To be fair to current and future residents, these rules have been created to establish a means of collecting deposits and house bills.

- Residents are responsible for all debts incurred while living at UCU.
- A deposit is required before admission to UCU. This deposit is refundable upon leaving UCU providing the following conditions are met;

- The resident has not damaged UCU property.
 - No outstanding bills are left unpaid.
 - The resident has given previous WRITTEN notice to the Alumni Vice President at least three weeks previous to the last day of classes during the last quarter of residence.
 - (Notice for residents not returning in Fall quarter should be given by April 20th the previous Spring)
- Payment of room and board is due by the "Payment Due Date". Payment received in full by the "Payment Due Date" will be eligible for a discount. If full payment is not received by the "Payment Due Date", the room and board is considered delinquent and the resident is responsible to contact the alumni treasurer (or designated alumni) regarding when payment will be made. A resident with a delinquent account will not be allowed to continue residence the next quarter unless a payment arrangement is reached with the alumni treasurer (or designated alumni).

The "Payment Due Dates" for room and board are as follows:

- Fall Quarter - last Monday of October
 - Winter Quarter - last Monday of January
 - Spring Quarter - last Monday of April
 - Summer Quarter - last Monday of June
- A deposit will be made for EACH key a resident is issued. All keys shall be turned in, and the deposit refunded, upon residents moving out of the house.
 - House officers may levy social dues for social events. The cost of organized social events will be divided among the entire group regardless of attendance.
 - House officers may levy fines to ensure compliance to the rules.

FOOD

- Residents may use the kitchen facilities at any time (subject to guest hours) except when the cook requests otherwise. Timeliness in cleaning the kitchen after use is expected.
- A high degree of cleanliness will be preserved in the kitchen at all times (Public Health Regulations).
- Cooking will be confined to the kitchen only. (No coffee pots, hot plates, microwaves, etc. in rooms).
- All matters concerning the quality, quantity, or selection of food will be referred to the House President(s) who will consult with the cook or cook's supervisor on the UCU Alumni Board.

ETIQUETTE

- All residents should make a conscientious effort to be punctual to meals and conduct themselves in an appropriate manner at the table.
- An officer present should see that guests are introduced and that the blessing is asked at meals.
- All persons must be dressed decently and modestly on the sleeping floors during open hours and at all times in the public areas of the house. Minimum modesty requires at least shirts and shorts.

OTHER RULES

- Possession or consumption of alcoholic beverages or unauthorized drugs is not permitted at UCU or in any place that would reflect on the character of the house. Residents are expected to abide by all federal and state rules regarding the possession and consumption of all controlled substances while living at UCU.
- Use of tobacco is not permitted at UCU or at any UCU functions. Residents are strongly discouraged from using tobacco and the Alumni Council may prohibit the practice at any time if it creates a disturbance for other residents (e.g. smoky clothes, etc.)
- UCU residents are expected to refrain from viewing and/or participating in online activities that are contrary to Biblical teachings. The primary focus of this rule aims at sexual content but also applies to violence/hate, illegal computer cracking, and access to copyrighted material that does not fall under fair use guidelines. Illicit activities "contrary to Biblical teachings" may involve images, stories, chat rooms, movies, newsgroups, or games. Attempting to bypass the internet

filter is also prohibited.

- Residents are expected to avoid all conduct which, even though it may be legal, would reflect poorly on the house.
- Residents shall not possess keys unique to their counterpart's house.
- Televisions sets are not allowed in rooms. A set is provided for viewing in a designated location.
- Cash purchases involving Alumni funds will be authorized only by the House President or House Manager.
- Room assignments change each quarter and will be made by the President and House Manager of each house.
- No pets are allowed.
- House officers are empowered by the Alumni Council to enforce all rules. (This Includes, but is not limited to, assigning extra jobs, assessing fines, etc.)
- For returning alumni to have top priority on the wait list to move back into UCU for a subsequent quarter, they must submit a request to move in by the prior quarter's move out date (three weeks prior to the last day of regular class).

SUMMER QUARTER

- The maximum number of individuals allowed to stay in each house during summer shall be ten (10). The admission priority shall be:
 - Current residents attending summer school and returning for Fall quarter
 - Current residents not attending summer school and returning for Fall quarter
 - Alumni in summer school and returning for Fall quarter
 - Alumni not in summer school and returning for Fall quarter
- Food is not provided during summer quarter. Consequently, house payments are considerably less than during the regular school year.
- Summer House Managers will be appointed by the Alumni Council President.